

**Star Island Book Store  
Conference Book Requests**

Conference: \_\_\_\_\_

Requestor: \_\_\_\_\_  
Name email

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Publisher: \_\_\_\_\_  
Name email phone

Date Published: \_\_\_/\_\_\_/\_\_\_ Number of Copies Requested: \_\_\_\_\_

ISBN (Paper): \_\_\_\_\_ ISBN (Hard): \_\_\_\_\_

Speaker's Book <b>to be used</b> in a Workshop	YES	NO
Speaker's Book <b>not to be used</b> in a Workshop	YES	NO
Book is of <b>general interest</b> to Conference	YES	NO

***To help accommodate your requests, please read the following:***

- To the best of your ability, please provide all requested information.
- "Requestor" & 'Position' refer to the person filling out this form (i.e. registrar, speaker).
- Guidelines for number of copies to request:

Speaker's book <b>to be used</b> In a workshop	10 – 12 copies
Speaker's book <b>not to be used</b> in a workshop	3 – 5 copies
<b>General interest</b> conference books	2 – 3 copies
<b>Any hardcover book</b> (or costing \$20.00 or more)	1 – 2 copies
- It is not our policy to buy or stock used books.

\*Speakers may bring their books to sell on consignment in the Book Store, particularly if the book is hardcover or costs more than \$20.00. Arrangements must be made prior to the conference with either Patti Washburn, the book buyer, or the Shops on Star Manager. Any unsold books must be taken off island at the end of the conference.

Please note: We are happy to provide this service to conferences and do our best to accommodate all requests. However, we have found that we will sell approximately 20 – 30 % of the books requested by a conference. Please keep this in mind when placing your requests.

**Mail completed forms to:**

Patti Washburn  
P.O. Box 891  
Ashburnham, MA 01430

**or email:**

quebus@comcast.net

Deadlines for requests: Regular Season – March 10 / September Conferences – June 1

We cannot guarantee the availability of any books requested after the stated deadlines.