

STAR ISLAND CORPORATION
Board of Directors

MEETING MINUTES

August 28, 2017 at 8:45 am
On Island Meeting, Sandpiper Room

Members in Attendance:

John Bush (Treasurer)
Nick Dembsey
Debbie Duval
Roger Kellman
Gary Kunz (President of the Board)
Chris Palazzolo (SIUCC President)
Suellen Peluso
Celeste Magliocchetti (Pel Liaison)
Mary Trudeau (Clerk)

Other:

Joe Watts, CEO; Dave Boynton, former Acting CEO;

Absent: Lisa Braiterman; Tom Coleman; Erik Cordes; Nick Dembsey; Nathan Soule; Louise Williams

Call to Order:

Gary Kunz, President, called the meeting to order at 8:45 am.

Opening Words:

Gary Kunz showed a short video, made from photos taken at the LOAS 2 Conference, which showed an intergenerational community enjoying the treasures of the island. Gary remarked that it is good to remember why we do the work we do for the SIC.

Executive Session:

Based on a motion duly made and seconded, the Board voted to enter executive session to discuss an issue concerning Appledore Island, as well as a legal matter

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Suellen Peluso recused herself and left the meeting room for the portion of the executive session concerning Appledore Island. Joe Watts was invited into the executive session, as was Dave Boynton.

At 9:55 am, the Board returned to regular session, and took a five minute break prior to resuming discussion of the agenda items.

Review and Approval of Minutes of June 17, 2017 Minutes:

The Board reviewed the minutes, asking the Clerk to correct the spelling of a few words and names.

Based on a motion duly made and seconded, the Board

VOTED to approve the June 17, 2017 meeting minutes, as amended.

REPORTS:

Acting CEO Report and Update:

Gary prefaced Dave Boynton's report by noting that Dave's willingness to undertake the Acting CEO position this summer was marked by the deep gratitude of the Board and Shoaler community.

Dave reported that he felt the summer season had gone very well, and that senior staff had risen to the occasion by taking on additional responsibilities and providing seamless coverage during the conference season. Dave noted that he and Patty had loved the experience, and were sorry to be leaving the island next week.

The bednight report was updated, with actual registrations running slightly lower than expected. Joe noted that Mike Bray's projections might be conservative, and that they presumed good weather and few transportation issues over the final weeks of the summer. Joe noted that LOAS 1 registrations were much lower than expected, but feels that this will not be an issue in subsequent seasons.

Treasurers Report:

John Bush reported that the financials are appropriate for the season, and that revenue projections were approximately 25K dollars lower than expected due to the lower than expected number of registrations.

Pel Report:

Celeste Magliocchetti reported on the tenor of the Pelican community, noting that despite a few moments of low morale, the overall feeling in the community was positive. Celeste noted that communication with management continues to require refinement, and that misunderstandings

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have occurred. She noted that she is working to create a group of Pels to work with management to address communication issues.. Celeste noted that there was some pushback after a meeting at which management strongly emphasized the importance of some important island policies.”

Celeste reported that there is at least one Pel reporting concerns with accurate compensation, specifically with the one dollar an hour increase given to returning Pels. Joe and Gary urged her to have the Pel address this issue with Kate Brady, noting that any administrative errors could be corrected.

Dave Boynton noted that a follow up survey, to the survey conducted by Hannah Swomley last spring, would be valuable in assessing the progress made on Pel issues over the summer months. Celeste agreed to facilitate a survey and to hone in on communication and quality of life issues.

Celeste noted that Pels enjoyed having Annabelle Cook in the Art Barn this summer, and that the Gosport School was a popular activity for many Pels. She noted that a variety of exercise, art and herbal classes were offered, and she felt that this is a worthy program to be considered in future years.

Upon a motion duly made and seconded, the Board

VOTED to approve the CEO, Treasurer’s and Pel Reports.

SHORTER TERM BUSINESS

2017-2018 Master Board Calendar:

Gary reported that work on the 2018 Master Calendar is ongoing, and will reflect some of the scheduling issues discussed in Louise Williams meeting report. Gary noted that a vote on the calendar will be necessary to set the date for the 2018 Annual Corporation Meeting.

CWSRF Wastewater Loan Update:

Dave Boynton reported that he signed the loan documents in July for a 947K dollar Clean Water State Revolving Fund loan with a 2.00 percent interest rate. Dave noted that the term of the loan is 20 years, but may increase pending the determination of the final technology (and its estimated life span).

Joe stated that while the third party engineers are still working to evaluate the various system options, construction of the system is still likely to begin in fall of 2018.

Other:

Adjustment to the Permanent Trust Distribution

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Joe Watts and John Bush reviewed recent discussions with the Finance Committee and the Trust concerning the amount of the annual disbursement of funds to the SIC operations accounts. Noting that we are in a greatly improved financial condition, it was suggested that the Board consider a reduction in the distribution of funds by the Trust.

Upon a motion, and duly seconded, the Board

VOTED to lower the distribution of the Permanent Trust by up to 25 basis points.

LONGER TERM BUSINESS

Committee on Appointments Report:

Gary reported that the Committee is very well organized and efficient. He noted that appointments will be forthcoming, and that at the current time, the Committee has no requests for action from the Board. The Board discussed the need to diversify the membership of the Corporation, Committees and the Board. It was agreed that this is an ongoing issue, and that the Committee is working towards greater diversity. It was noted that this is a long term program, and that it likely involves outreach, engagement and recruitment.

Conference Services Liaison Report:

Mary Trudeau note that she has replaced Debbie Duval as liaison to the Conference Services Committee, and that she had reached out to Ken Swanson to get up to speed on Committee work. She noted that the Committee appears to provide a healthy interface between staff and Committee members, and that the Committee is working well to improve the quality of life on the island.

She noted that accessibility is an important feature of the Committees work, and that the Committee is working to refine a variety of improvements to enhance the conference experience. The Committee noted that the new bed linens and pillows were very well received by Shoalers, and that this positive feedback was heartening to the Committee and staff members. Ken also noted that the Committee tries to incorporate the goals of the Strategic Plan in prioritizing amenities.

Health Committee Liaison Report:

Mary Trudeau, liaison to this committee, reported that the Committee met twice since last summer, and has been productive. She noted that updates to the First Aid Station (FAS) manual, including improvements to the Anaphylaxis protocol, have been made this spring. The Committee is working to facilitate the hand-off at the end of a conference, and that Sarah Whalen has offered professional continuity on changeover days. The Committee is discussing possible CPR or Heimlich maneuver training for Pels, and is interested in expanding list of health related certifications that exist amongst the Pel Community. Mary noted that the Committee is scheduled to meet again this fall to review the summer operation of the FAS.

Financial Grants Report:

Debbie Duval reported that the Committee has developed strong relationships with individual Conference financial aid committees, and that creative collaborations have allowed for better distribution of funds.

The Board discussed using the Grants to diversify the Shoaler community. Gary noted that LOAS is actively considering offering grants to people of color, as an introduction to the Island. Noting that this is a simplistic approach, Gary noted that discussions towards diversification will need to include changes in many facets of the Conferences to be able to attract and maintain a more diverse community. Joe Watts noted that outreach, including a local community member on the Board, might facilitate the process and introduce new ideas. He also suggested using a Community Day as a way of inviting local leaders and stakeholders to experience the island culture, facilities and community. It was also noted that diversifying the Pel Community is another strategy for introducing the island to a new group of potential Shoalers.

Reflections:

The Board agreed that the highlight of the retreat was the ability to interface, in person, with staff and other Board members. The Board uniformly felt the facilities tour, given by Jack Farrell on Saturday, really emphasized the amount of progress being made on the island. Other members commented on the value of meeting with John Bynum, Justina Maji and Ally Miner to discuss their impressions of the summer season. All agreed that Dave and Patty Boynton were owed a huge debt of gratitude, and that they had skillfully managed to enjoy the summer while providing expert coverage in Joe Watts' absence.

Joe Watts reminded the Board that the Council of Conferences will be meeting on October 14, 2017.

Upon a motion duly made and seconded, the Board

VOTED To adjourn the meeting at 11:48 am.

Submitted by:

Mary Trudeau, Clerk