

Regular Session Board Meeting Minutes for November 17, 2020

STAR ISLAND CORPORATION Regular Session of the Board of Directors

MEETING MINUTES

November 17, 2020 at 7:00 pm EST
Via Zoom

Members in Attendance:

Kyle Belmont
Patricia Coleman (ISAUU President)
Tom Coleman (Vice President of the Board)
Erik Cordes
Nick Dembsey (President of the Board)
Leon Dunkley
Debbie Duval
Tom Kennedy
Jeff Loewer (Treasurer)
Keri Mattaliano (SIUCC President)
Mary Trudeau (Clerk)
Arlyn Weeks

Absent:

Louise Williams

Other:

Joe Watts (CEO)
Celeste Magliocchetti (Pel Liaison to the Board)

Between 7:00 pm and 7:30 pm, the Board held a Zoom social to allow for informal conversation.

Call to Order – Nick Dembsey called the meeting to order at approximately 7:32 pm.

Executive Session

Upon a motion duly made and seconded, the Board

VOTED to enter Executive Session to discuss Appledore Island and approve the minutes of the August 31, 2020 Executive Session meeting.

The Board returned to regular Session at approximately 8:08 pm, and Celeste Magliocchetti joined the meeting.

ACTION ITEMS

Regular Session Board Meeting Minutes for November 17, 2020

Based on a motion duly made and seconded, the Board

VOTED to approve the Minutes of the regular session of the August 31, 2020 meeting.

DISCUSSION ITEMS

Strategic Resolution

A subcommittee of the Board presented an update to the Star Island Corporation Strategic Plan, as a Strategic Resolution for a period of time beyond 2020. The Resolution prioritizes social issues that have emerged since the development of the 2020 plan, and updated the format of our priorities to provide for better use by our communities. The Board noted that reporting and quantification of our achievements is a necessary component of a successful plan. The Board agreed that the format of the Resolution is engaging and the use of photographs an effective communications tool.

2021 Provisional Budget Presentation

Joe Watts presented a draft provisional budget for the Board discussion. He represented some of the assumptions made in the development of the draft 2021 Provisional Budget, noting that we expect higher expenses and lower income. He stated that the budget represents a reduced conference capacity, with less conferees on island than would have been expected pre pandemic. Assumptions incorporated into the various budget items included: a one night reduction to the duration of most conferences; rates remaining the same as they were for 2020; additional expenses for cleaning/disinfection between conferences; changes in the distribution of Pel positions between crews; and the potential for virtual attendance.

Joe noted that there are no cost of living increases proposed for any staff, and he estimated that approximately 25 less Pel positions will be filled. Joe anticipates additional health related staff, and cost associated with the need for COVID-19 testing during the season. He noted that there is an assumption of no in room cleaning during a stay, and additional bathroom cleaning throughout a conference. Food service procedures will likely be altered, and social distancing measures may incur additional costs. Staff is considering measures such as tents on the lawn to provide alternatives to internal meeting spaces. Joe noted that no grants or relief packages have been assumed in the modeling.

Joe noted that there may be changes that impact programming, such as a prohibition on large gatherings in enclosed spaces. This could eliminate or modify such traditions as the Pel Show and the Grand March.

Board Liaison Reports

Given the time, Nick Dembsey deferred these reports to a future meeting.

2021 Conference Planning Updates

Regular Session Board Meeting Minutes for November 17, 2020

Joe Watts reported briefly that we have been having productive and collaborative meetings with the 2021 conference leaders and various committees, including our augmented Health Committee, as we explore 2021 season scenarios.

Meeting Reflections

The Board noted that the social event at the start of the meeting was a welcome diversion! It is good to relax with fellow Board Members and check in socially.

Based on a motion duly made and seconded, the Board

Voted to adjourn the meeting at 9:00 pm.

Meeting Adjourned.

Submitted by:

Mary Trudeau, Clerk