

Regular Session Board Meeting Minutes for June 9, 2021

STAR ISLAND CORPORATION
Regular Session of the Board of Directors

MEETING MINUTES

June 9, 2021 at 7:02 p.m. EST

Via Zoom

Members in Attendance

Kyle Belmont

Patricia Coleman (President, ISA UU)

Tom Coleman (President)

Debbie Duval (Vice President)

Elizabeth Erickson

Lucia Green-Weiskel

Jeff Loewer (Treasurer)

Keri Mattaliano (President, SIUCC)

Topher Soltys

Arlyn Weeks (Clerk)

Louise Williams

Absent

Leon Dunkley

Tom Kennedy

Other

Celeste Magliocchetti (Pel Liaison)

Joe Watts (CEO)

Opening Words were offered by Arlyn Weeks.

Call to Order: Tom Coleman called the meeting to order at approximately 7:02 p.m.

Upon a motion duly made and seconded, the Board

VOTED to enter into executive session at 7:04 p.m. to approve the minutes of the Executive Session of May 4, 2021, to discuss evaluation of the CEO and to discuss Appledore Island.

The Board returned from the Executive Session at 7:38 p.m.

Minutes of April 6, May 1 and May 4, 2021

Upon a motion duly made and seconded, the Board

VOTED to approve the minutes of the regular sessions of the Board held on April 6, May 1 and May 4, 2021.

CEO Report

Joe Watts asked that all members of the Board read and understand the donor bill of rights and the confidentiality agreement that were provided with the materials in preparation for this meeting.

Registered bed nights currently stand at 10,338, representing 92% of our goal of 11, 232. We are on track with our budgeted goals for room and board income.

The Rye Fire Department conducted their annual inspection on May 26. It went very well, one of the best in which Joe has been involved. Our occupancy and fire permits have been issued.

Donation of a new work boat has been finalized through the gift acceptance process. All necessary insurance and registration documents have been procured. The boat has been appraised at \$150,000 and has a replacement value of \$300,000. It will be operated by Jack Farrell.

Cottage D upgrades are coming along. Much more rot has been discovered than was anticipated.

The IT upgrade is going well. The Island now has much better internet service and Joe hopes to be able to move the antenna located at 30 Middle Street in order to increase the improvement.

A small conference and a wedding will take place on Island this weekend. Pelicans not already on the Island will arrive on Monday and orientation will take place over the following week, with a variety of training programs.

A second fully vaccinated, non-symptomatic on-Island employee has tested positive for Covid-19 and, along with a partially vaccinated close contact, is now off Island and quarantining.

Joe is receiving an increasing number of complaints about our Covid policies both from those who find them too restrictive and those who find them insufficiently restrictive. He is very mindful of the potential impact of these policies on the organization and our employees. Potential minor changes to the existing policies will be discussed by the Crisis Response Team on Friday.

We have received a \$25,000 grant from the Samuel P. Hunt Foundation in support of the Cottage D project. The 2021 Annual Fund is currently \$27,000 ahead of the 2019 Annual Fund at this point in time.

Treasurer's Report

Jeff Loewer directed members' attention to the April financials and memo from the CFO. We are currently performing slightly better than budget, but only due to the PPP loan and the employee

retention tax credit. The Finance Committee met in early June and provided input to Joe as he begins work on the five year financial plan.

Pel Report

Celeste Magliocchetti reported that things are going well on the Island and that most employees are taking the Covid protocols seriously. She is paying close attention to employees' work/life balance and making sure that supervisors take the time off to which they are entitled. They are in the midst of a difficult week right now, the operational load is high, and people are exhausted.

Based upon a motion duly made and seconded, the Board

VOTED to accept the reports of the CEO, Treasurer and Pel Liaison.

Celeste left the meeting at 7:52 p.m.

ACTION ITEMS

Tom Coleman reminded members to complete and return the conflict of interest forms that were mailed to them earlier this week. He asked members to check the Board committee liaison assignments for accuracy. He noted that the report from the Committee on Appointments this month was informational, not requiring Board action.

DISCUSSION ITEMS

Board Calendar

Tom Coleman asked for reactions to the proposed calendar. Joe Watts noted that two inaccurate dates in January and March 2022 would be corrected. There was general agreement that April 30, 2022 would be preferable to May 7, 2022 as the date for the Annual Meeting of the Corporation.

Financial Grants

Kyle Belmont reported that financial aid grants are normally handled in three phases, but for 2021 the Committee moved to a two phase system with decisions made first for all conferences starting before August 28 and then for all conferences starting on or after August 28. For the first round we received 72 applications and plan to give \$18,743 in grants. The intention was to offer about \$20,000 in grants in this round. Several conferences were able to cover the grant applications from their conferees. When people apply for financial grants they can limit their application to Star Island or share their application with their conference as well.

The total budget for financial aid grants this year is \$33,750. It was noted that it would be useful to receive a financial aid total for this year, in particular, to include the sum of the Corporation's final grants total and all of the individual conference program totals. Debbie Duval reported that the committee is getting better at communication with conference financial aid people in order to get more people to the Island. Tom Coleman indicated that we might look at alternative approaches to financial aid over the coming winter.

Summer Board Retreat

Members of the Board offered the following as potential issues for discussion at the summer retreat, which is currently planned to be held on Island:

Avoiding extra burdens on the staff during the retreat

Opportunities with Appledore and Shoals Marine Lab

Environmental sustainability and the implications of climate change

Considering the Beloved Community Project (Lucia will provide concrete suggestions)

Assess BCP work done already throughout the conferences

Governance, and perhaps asking Mary Ellen Jackson to join this discussion

Things learned this year in the increased support of conference chairs and leaders by the Corporation that should be carried forward

The level of Corporation involvement in conference programming

A health and safety report card in light of the Strategic Resolution

Consideration of Island work environments

Strategic planning for the short and long term

Looking at the business model that we are using; will it still work in 5 years?

An opportunity to look at the changes happening this year for permanent change

Be forward-thinking

Public health on the Island for the next 10 years

Other

The July 20 meeting will remain on the calendar although it may not be necessary.

Upon a motion duly made and seconded, the Board

VOTED to adjourn at 8:50 p.m.

Submitted by

Arlyn Weeks, Clerk