

Regular Session Board Meeting Minutes for March 5, 2022

STAR ISLAND CORPORATION

Regular Session of the Board of Directors

MEETING MINUTES

March 5, 2022 at 11:20 a.m. EST via Zoom

Members in Attendance

Kyle Belmont

Patricia Coleman (President, ISA UU)

Leon Dunkley (joined at 11:45)

Debbie Duval, President

Elizabeth Erickson

Lucia Green-Weiskel

Tom Kennedy

Jeff Loewer, Acting Vice President and Treasurer

Keri Mattaliano (President, SIUCC)

April Rosario

Topher Soltys

Arlyn Weeks, Clerk

Louise Williams

Other

Sabine Michaud, Pel Liaison

Joe Watts, CEO

Opening Words were offered by Louise Williams.

Minutes of January 25, 2022 Meeting

Upon a motion duly made and seconded, the Board

VOTED to approve the minutes of the January 25, 2022 meeting.

CEO's Report

Joe Watts referred members to his written report and invited questions. He noted that he had sent the Emergency Action Plan to Board members for their information and asked that any related questions be directed to him. He reported that the Portsmouth Historical Society has approved a new five-year lease for our Portsmouth office space which he will be signing soon, and that the heat in the building now actually works. Pelican contracts will be sent out in the next few days. He invited a Board member to become involved in discussions about the future of Appledore with other interested parties and Liz Erickson volunteered to do so.

Beloved Community Project (BCP) Update

April Rosario reported that the BCP Task Force has completed three of its four planned tasks for the period before the season opens, and that the fourth, creation of a new Island song, is nearing completion. Lyrics and melody are complete and sheet music for 4-hand piano is being written. It will be launched to the community with a video, but a mini launch at the Annual Meeting is possible. The Guidebook implementation meeting was attended by more than 80 people, generating a lot of excitement. Conferences have been asked to include BCP program time. The task force will work with Christana McKnight, the new Island Minister/BCP Manager, until the conference season starts.

Treasurer's Report

The unaudited year-end financials are in the packet provided to members before the meeting. We were strong on income and expenses were well contained. We spent less on Covid-related supplies than anticipated. There was a net operating income loss of approximately \$474,000, but we benefitted from government financial assistance, which helped us achieve net income of over \$600,000, substantially more than budget of \$44,000. We will need to be careful in the future as government resources dwindle. Capital expenditures were right on budget and ending cash is strong.

The Finance Committee is talking about yearly goals and the vendor scorecard is starting up again. The Committee will review cash management and take a fresh look at long-term planning. The audit is underway.

Pelican Liaison Report

Sabine Michaud reported that the Pelican community was excited to be invited to the Beloved Community Project's special meeting. They felt the loss of the winter get-together, but several regional meetings have taken place. Pelicans are anticipating receiving 2022 contracts.

Upon a motion duly made and seconded, the Board

VOTED, with one abstention, to accept the reports of the CEO, BCP, treasurer, and Pelican liaison.

Committee on Appointments Report

Lucia Green-Weiskel referred members to the Committee's report in their packets. The appointments of Gabrielle Prochaska to the Marine Lab Committee and Jeff Emmons to the Strategic Facilities Planning Committee were approved by the CEO.

Upon a motion duly made and seconded, the Board

VOTED to approve the appointment of Russ Peterson to a one-year term as advisor to the Finance Committee.

Board Directory

Joe Watts asked members to make sure that the contact information listed for them on the form included in their packets is correct.

Items from Retreat Needing Further Action

Upon a motion duly made and seconded, the Board

VOTED to re-establish the Governance Review Task Force.

Upon a motion duly made and seconded, the Board

VOTED to task the staff to form an exploratory group to consider the purchase and/or expansion of the solar array.

Special Nominating Committee Report

Liz Erickson reported that the committee has held its first meeting and is currently contacting Board members and gathering information. It will meet again next week.

Nominating Committee Report

Tricia Coleman referred to the Committee's report to the Annual Meeting and provided information about the new nominees. The Committee acknowledges that this was a difficult year, with a lot of regret, and it fully supports its nominees.

Board Liaison Reports

Outreach & Engagement Committee

Kyle Belmont reported that the committee has engaged in very rich discussions about its purpose. Its process in 2021 focused on the Island opening and helping Ally Miner with communications about that. Other issues are those that the committee always deals with: how to attract more people, foster diversity and fill conferences that have had difficulty doing so. The committee also looks to partner with the Beloved Community Project and to find ways to bring ministers to the Island who will then become influencers on the mainland.

Personnel Committee

Debbie Duval reported that the committee met twice in the past year. It looked at the Safe Community Policy and reviewed the employee handbook. In 2023 it will be considering possible improvements to the Pelican application process.

Other

Louise Williams reminded the Board that the Council of Conferences has invited the Board to present it with any questions that it would like the Council to consider. The Council is particularly interested in how to create a new conference or to consolidate conferences, and in cross-conference discussion about how conferences operate. She asked members to respond to her by e-mail.

Upon a motion duly made and seconded, the Board

VOTED to go into executive session at 12:15 p.m.

The Board returned from executive session at 12:35 p.m.

Brief discussion of conference concerns about on-Island smoking areas and the possibility of in-person Board meetings followed.

Upon a motion duly made and seconded, the Board

VOTED to adjourn at 12:45 p.m.

All votes were unanimous unless otherwise noted.

Submitted by

Arlyn Weeks, Clerk